



## LOAN APPLICATION FORM

### SECTION A: PERSONAL INFORMATION OF THE APPLICANT

1.	<b>Name of applicant:</b>	
2.	<b>Nin/Passport No:</b>	
3.	<b>Telephone No. and Email:</b>	
4.	<b>Physical address:</b> <i>(Village/ Cell, Parish, Subcounty and District)</i>	
5.	<b>Loan Product:</b>	
6.	<b>Amount applied for:</b>	
7.	<b>Duration of Loan:</b>	
8.	<b>Purpose of the loan:</b>	
9.	<b>When is the loan needed <i>(Date)</i>:</b>	
10.	<b>Mode of disbursement:</b> <i>(Bank Account Number or Mobile Money No.)</i>	
11.	<b>Client Code:</b> <i>(for existing clients)</i>	
12.	<b>Highest level of education:</b>	

### SECTION B: OTHER PERSONAL INFORMATION OF THE APPLICANT;

13.	<b>Next of Kin:</b> <i>(Name)</i>	
14.	<b>Relationship:</b>	
15.	<b>Telephone No. and Email:</b>	

**SECTION C: FINANCIAL INFORMATION-Source of Income** (*Tick appropriate*)

<b>16. Employee</b> <input type="checkbox"/>	<b>17. Business Owner:</b> <input type="checkbox"/>
<b>Name of employer:</b>	<b>Business name:</b>
<b>Nature of employer:</b>	<b>Nature of Business:</b>
<b>Work place address</b> ( <i>village, parish, sub county, district</i> );	<b>Business Registration Number (BRN):</b>
<b>Nature of engagement:</b> ( <i>contract, wage etc</i> )	<b>Business address:</b> ( <i>village parish, sub county, district</i> );
<b>Monthly Salary:</b> ( <i>Ugx</i> )	<b>Monthly Business sales:</b> ( <i>Ugx</i> )
<b>Attach proof of payment:</b>	<b>Business records:</b> ( <i>tick appropriate</i> ) Yes <input type="checkbox"/> No <input type="checkbox"/>

**SECTION D: SECURITY/COLLATERAL TO BE PLEDGED:**

<b>18. Description of security:</b>	
<b>19. Proof of ownership:</b>	

**SECTION E: GUARANTOR(S)** (*if applicable*)

<b>20. Name(s)</b>	<p><b>i.</b> .....</p> <p><b>ii.</b> .....</p> <p><b>iii.</b> .....</p>
<b>21. Telephone and Email:</b>	
<b>22. Physical address:</b> ( <i>Village/ Cell, Parish, Subcounty and District</i> )	

**SECTION F: OTHER FINANCIAL INFORMATION;** (*other loans of the applicant*)

<b>23. Number of loans:</b>	<b>24. Lending Institution(s)/individual(s):</b>
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25. Amount(s):(Ugx)	26. Loan Term:
27. Monthly Repayments(s): (Ugx)	28. Additional Information / Notes: (e.g., Security pledged, purpose of loan, or repayment status)

**SECTION G: DECLARATION BY APPLICANT**

<p>I declare that the information provided on this application is true and correct and failure to provide correct information may result in delayed processing or rejection of this loan application.</p> <p>I further consent to the payment of a non - refundable loan application fee in the sum of Ugx. ....../=</p>	<p><b>Name of Applicant:</b>.....</p> <p><b>Signature:</b>.....</p> <p><b>Date:</b> .....</p>
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*Note: Your application for a loan has been accepted in principle but is, however, subject to approval by the lender. The decision will be communicated to you.*

**END.**

**SECTION H: FOR OFFICIAL USE ONLY;** *(to be filled by the loans officer)*

<b>29. Loan referee:</b> <i>(for new clients)</i>		
<b>30. Client code:</b>		
<b>31. Performance of previous loans:</b> <i>(comments)</i>		
<b>32. Old loan balance:</b> <i>(if any)</i> <i>(ugx)</i>		
<b>33. Verification Checklist:</b>	Duly completed Application form Yes <input type="checkbox"/> No <input type="checkbox"/> Proof of identity Yes <input type="checkbox"/> No <input type="checkbox"/> Comments..... Proof of income Yes <input type="checkbox"/> No <input type="checkbox"/> Comments..... Proof of address Yes <input type="checkbox"/> No <input type="checkbox"/> Comments..... CRB report Yes <input type="checkbox"/> No <input type="checkbox"/> Comments..... Security Yes <input type="checkbox"/> No <input type="checkbox"/> Comments..... LC1 recommendation <i>(if applicable)</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Comments.....	
<b>34. Date:</b>	<b>35. Name of Loans officer:</b>	<b>36. Signature:</b>

**SECTION I: RECOMMENDATION** *(To be filled by the branch manager)*

<b>37. Decision:</b> <i>(tick appropriate)</i>	Approve <input type="checkbox"/> Decline <input type="checkbox"/> Refer <input type="checkbox"/>	
<b>38. Comments:</b>		
<b>39. Loan offer:</b> <i>(loan amount, interest, term and conditions)</i>		
<b>40. Date:</b>	<b>41. Name of Manager:</b>	<b>42. Signature:</b>